



GENERAL INFORMATION SECTION

TABLE OF CONTENTS

- RMIA Quality Policy
- Contact Information
- General Information
- Communication with RMIA via Email
- Communication with Nursing Staff via NotifyMD System
- NotifyMD Instructions
- Satellite vs Monitoring Clinics
- Patient Rights & Responsibilities
- RMIA Policies
- RMIA Cancellation Policy
- Smoking and Infertility (ASRM Patient's Fact Sheet)
- Emergency Child Care
- KinderCare Release form (sample)
- Hotel Information (Hampton Inn)
- Helpful Websites

RMIA QUALITY POLICY

MIRACLES happen at RMIA...

We are devoted to helping couples achieve the **MIRACLE OF LIFE** while providing compassionate patient care and minimizing the risk of complications.

The probability of successful pregnancy outcomes is maximized because of our participation in translational research, which incorporates scientific discovery with patient care.

We have developed an effective system, which provides control of all processes while striving to achieve continuous improvement to meet and surpass our patients' needs and expectations.



CONTACT INFORMATION

Reproductive Medicine & Infertility Associates

Southdale Medical Arts Building
3625 W 65th Street, Suite #200
Edina, MN 55435

Woodbury Medical Arts Building
2101 Woodwinds Drive, Suite #100
Woodbury, MN 55125

Phone: 651-222-6050 or 1-800-440-7359

Fax: 651-222-5975

Website: www.rmia.com

Clinic Hours: Monday-Friday, 6:30 am – 4:30 pm
Weekends, by appointment in Woodbury only

GENERAL INFORMATION

This Patient Handbook is offered as a valuable resource, which you, the couple, may refer to throughout the course of your treatment. By virtue of its sensitive nature, fertility care engenders a wide range of emotions and it is because of this that we at RMIA strongly encourage you to review the enclosed information together, as a couple. It is our hope that the information contained in this Patient Handbook will contribute to a greater understanding of the reproductive process and serve to alleviate any anxiety or concern you may be experiencing prior to the start of any infertility treatment here at RMIA.

TELEPHONE CALLS FOR SCHEDULING DURING CLINIC HOURS

During the regular workweek, routine appointments may be scheduled between of 7:30 a.m. and 4:30 p.m. Please call 651-222-6050 to schedule an appointment.

ANDROLOGY APPTS.

Andrology appointments are scheduled from 7:00 a.m. to 1:00 p.m.

BLOOD DRAW APPTS.

Chemistry lab appointments are scheduled between 7:00 a.m. and 3:00 p.m.

MORNING CLINIC U/S APPTS.

Morning ultrasound appointments are scheduled between 6:30 a.m. and 9:30 a.m.

INSEMINATION APPTS.

Insemination appointments start at 10:00 a.m. and are scheduled in chronological order.

TELEPHONE CALLS FOR NURSING STAFF DURING CLINIC HOURS

Staff is available from 7:30 a.m. to 4:00 p.m. to return phone calls relating to specific medical questions and processing of requests for medication refills. Please call our main clinic number at 651-222-6050 and an operator will be happy to take a message. Please note that while our goal is to try to return all patient calls the same day, calls taken after 4:00 p.m. will not be returned until the next business day.

TELEPHONE CALLS AFTER CLINIC HOURS, WEEKENDS & HOLIDAYS

For life threatening emergencies, dial 9-1-1.

If you are pregnant and having significant vaginal bleeding or pelvic pain, you should contact your OB/Gyn office. Please leave us a message, as well, so we may follow-up with your physician.

If you are in need of medication, please contact your pharmacy. If no refills are available, leave us your name, phone number and pharmacy number as well as the name and amount of medication needed. Please note that it may take 24 hours for your prescription to be ready for pickup at your pharmacy.

To schedule an appointment for lab tests, ultrasounds or non-emergent situations, leave your name and telephone number and you will be contacted the next day.

For medical emergencies, please contact our paging service at 651-229-3495. **After hour emergency calls will be taken until 9:00 p.m. After 9:00 p.m. if you have a medical emergency that requires immediate attention, you should go to the emergency room.**

CLINIC AND LABORATORY APPOINTMENTS

Every attempt is made to keep the clinic operating on schedule, therefore please plan to arrive 15-minutes prior to your scheduled appointment. If you arrive late, you may be asked to re-schedule your appointment for another time. Your cooperation with this request is appreciated.

GENERAL INFORMATION

***** IMPORTANT *** MUST READ *** IMPORTANT *****

Critical Information Regarding Your Medications!

Whenever you receive a quantity of medication and injection supplies (whether an initial prescription or refill), it is extremely important that you double check for accuracy. You will want to ensure that you have not only received the correct medication(s), but also the appropriate quantity of vials/cartridges/tablets/syringes, etc., that the prescription or refill indicates.

Checking for accuracy is especially critical around weekends and holidays. It is often difficult to locate pharmacies (especially in smaller communities) that routinely stock infertility medications. Therefore, it is your responsibility on Fridays to ensure that you have enough medication and supplies to carry you through the following Tuesday. If a holiday falls during your treatment cycle, you will want to ensure that you have enough medication and supplies to carry you through the next business day following the holiday. Lastly, you will also need to take into account any dosage increases, if applicable.

After hours calls are for **medical emergencies** only. Please remember that we are always available during regular business hours (7:30-4:00 M-F) to assist you with acquiring your medications and supplies, refill ongoing prescriptions, and/or answer any questions you may have.

After 9:00pm, if you have an emergency situation call 911 or go to your local emergency room.

Thank you for your cooperation and understanding.

Examples of Medical Emergencies

- ⇒ Pelvic pain or vaginal bleeding after retrieval or insemination.
- ⇒ Fever after retrieval or insemination.
- ⇒ Signs or symptoms of Ovarian Hyperstimulation Syndrome (OHSS).
- ⇒ Dizziness or feeling faint after retrieval.
- ⇒ If pregnant and experiencing bleeding or cramping

COMMUNICATION WITH RMIA VIA EMAIL

EMERGENCY PROBLEMS

E-mail should never be used for **emergency situations**. In the event of an emergency, call 911

URGENT PROBLEMS

E-mail should never be used for **urgent situations**. In these cases, the patient should call our main number 651-222-6050 during business hours (M-F 7:30-4:30). After hours you can contact our on call answering service or go to an urgent care.

1. **RISKS OF USING E-MAIL TO COMMUNICATE WITH YOUR CLINIC**

Reproductive Medicine & Infertility Associates referred throughout this consent as "Clinic."

The Clinic offers patients the opportunity to communicate by e-mail. Transmitting patient information by e-mail, however, has a number of risks that patient should consider before using e-mail to communicate with the Clinic. These include, but not limited to, the following risks:

- E-mail can be circulated, forwarded, and stored in numerous paper and electronic files
- E-mail sender can type in the wrong email address
- Backup copies of e-mail may exist even after the sender or the recipient has deleted his or her copy.
- Employers have a right to archive and inspect e-mails transmitted through their system.
- E-mails can be used to introduce viruses into computer systems
- E-mail can be intercepted, altered, forwarded, or used without authorization or detection.
- E-mails can be used as evidence in court.

2. **CONDITIONS FOR THE USE OF E-MAIL**

Provider will use reasonable means to protect the security and confidentiality of e-mail information sent and received. However, because of the risks outlined above, the Clinic cannot guarantee the security and confidentiality of e-mail communication and will not be liable for improper disclosure and confidential information that is not caused by the Clinics intentional misconduct. Thus, patient must consent to the use of e-mail for patient information. Consent to the use of e-mail includes agreement with the following conditions:

- a) All e-mails concerning diagnosis or treatment will become part of the patients medical records.
- b) Patient shall not use e-mails for medical emergencies, urgent problems or other sensitive matters.
- c) If the patient has not received a response back from the Clinic within a reasonable time period, it is the patient's responsibility to follow up to determine whether the intended recipient received the e-mail and when the recipient will respond.
- d) **The patient should not use e-mail for communication regarding sensitive medical information, such as information regarding, but not limited to laboratory testing, changes in treatment plan, mental health, or health history.**
- e) The patient is responsible for protecting his/her password or other means of access to e-mail. The Clinic is not liable for breaches of confidentiality caused by the patient or any third party.
- f) Clinic shall not engage in e-mail communication that is unlawful.
- g) It is the patient's responsibility to follow up and/or schedule an appointment if warranted.

3. **PATIENT RESPONSIBILITIES AND INSTRUCTIONS**

To communicate by e-mail, the patient shall:

- a) Limit or avoid use of his/her employer's computer
- b) Inform Clinic of changes in his/her e-mail
- c) Put the patient's name in the body of the e-mail.
- d) Include the category of the communication in the e-mail's subject line
- e) Review the e-mail to make sure it is clear and that all relevant information is provided before sending the e-mail.
- f) Take precautions to preserve the confidentiality of the e-mail, such as using screen savers and safeguarding his/her computer password.

COMMUNICATION WITH RMIA VIA EMAIL cont'd

4. ALTERNATE FORMS OF COMMUNICATION

I understand that I may also communicate with the Clinic via telephone or during a scheduled appointment and that e-mail is not a substitute for the care that may be provided during an office visit. Appointment should be made to discuss any new issues as well as sensitive medical information. I also understand that the Clinic also utilizes MedVoice as I go through active treatment and that is also a way to communicate results and changes in my treatment plan.

5. TYPES OF E-MAIL TRANSMISSIONS THAT PATIENT AGREES TO SEND AND/OR RECEIVE

The types of information that can be communicated by e-mail with the Clinic include prescription refills, patient referrals and appointment scheduling reminders and requests, billing and insurance questions and patient education. If you are not sure if the issue you wish to discuss should be included in an e-mail, you should call the Clinic to schedule an appointment. If you elect not to provide us with your email, but contact us through e-mail, we will correspond to any email sent to us.

In some occasions, your medical provider will send you an encrypted Word document with your consultation summary attached; you will need to enter your 5-digit Clinic number to open the attachment. **If you do not receive our email(s), please check your spam or junk mail folder. If you find it there, please identify it as “non-junk” or “non-spam” email. You may also want to add noreply@rmia.com to your contact or ‘Safe Sender’ list so that these emails do not go to your junk mail folder.**

6. SECURITY MEASURES USED BY CLINIC

As stated above, communication via e-mail does come with privacy risks as stated above. While the Clinic can not guarantee total confidentiality, the Clinic will use reasonable safeguards to protect your health information as required by law.

7. HOLD HARMLESS

I agree to hold harmless the Providers, Reproductive Medicine & Infertility Associates, its employees, and website designers against all losses, expenses, damages, costs, including attorney’s fees, relating to information loss do to technical failure. The Clinic does not warrant that the functions contained in any material provided will be uninterrupted or error-free, that defects will be corrected, or that the Clinic website or server that makes such site available is free of viruses or other harmful components.

PATIENT ACKNOWLEDGEMENT AND AGREEMENT

I have discussed with the Clinic representative and we acknowledge that I have read and fully understand the consent form. We understand the risks associated with the communication of e-mail between the Clinic and us, and consent to the conditions herein.

COMMUNICATION WITH THE NURSING STAFF VIA NOTIFYMD SYSTEM

To our patients:

Attached you will find information, along with detailed instructions, about our nurse/patient communication system called **NotifyMD**. Sometimes patients do not want a phone call at work or request that we do not leave detailed messages. Another concern we consistently have is “playing phone tag” with our patients. The NotifyMD system has addressed these issues and the patient feedback has been positive.

The NotifyMD system is used to communicate with you while you are in active treatment at RMIA. Active treatment is defined as being monitored and/or on medications. Some additional testing and records may be required for diagnosis prior to initiating treatment. During this period of time, NotifyMD will only be used to identify what records are still needed or if test results are abnormal and need to be repeated.

We recommend that you check your mailbox daily between 3:00pm and 3:30pm. This allows us to get any message we may have for you into the system and gives you time to call us before our closing time of 4:00pm if you have any questions about the message. The message will remain in your NotifyMD mailbox until you check it. The female’s clinic ID # is the number used to access NotifyMD: 7642 (RMIA) + the female’s unique clinic ID #. You will receive cards with this number. Please memorize your number or bring your card to every appointment.

Rest assured that this service does not in any way take away the option of speaking with a nurse if you need to. The nurses are available during normal business hours to answer your calls.

Sincerely,



Chris Gooder
Administrator

NOTIFYMD INSTRUCTIONS

NOTIFYMD PATIENT INFORMATION

1-800-536-3132

MAIN OFFICE

651-222-6050

In our continuing efforts to offer you the very best care possible, we are providing a helpful service for our patients.

The NotifyMD Patient Information Line will enable you to quickly access information such as laboratory results, your doctor's instructions and other important recommendations. Please review this information and feel free to ask a member of our staff if you have any questions.

It is very important that you notify us with any changes with your home phone number. This will affect our success when we contact you.

When you have lab work done or tests performed in our office, your results will be recorded in a private voice mailbox on our Patient Information Line. We will call you to let you know that you have a message to retrieve. Call the NotifyMD Patient Information Line at **1-800-536-3132** and follow the easy instructions to retrieve your message. The information you hear will be very specific and you should listen to the entire message for further instructions, medication changes or any other reports. It is very important for you to listen to the entire message to ensure that you receive all the information.

At the end of the message you will be given three options:

- **Press 1 to repeat the message**
- **Press 2 to delete the message**
- **Press 3 to save the message**

You can save your message for only two days after you have listened to it. It will then be automatically deleted.

If you have any questions after you receive your results, you may call our main office phone at **651-222-6050** during normal business hours (7:30 a.m. to 4:00p.m.)

Check you voice mail daily between 3:00 and 3:30pm when an active patient. Contact our business office with questions on how to access your account. 651-221-4624

NOTIFYMD INSTRUCTIONS cont'd.

Your doctor will tell you the approximate date your information will be available. If your information is ready sooner than expected, you'll be called. Just follow these 5 simple steps to retrieve your information:

Step 1

Using a "Touch-Tone" Telephone (A phone that beeps when you dial), call: 1-800-536-3132

Step 2

To Listen to the Prompts in English, Press 1.

Step 3

Dial Your Personal Identification # : 7642 + _____

Step 4

If the system prompts you to enter your provider's phone #, enter: 651-222-6050.
Record Your Name. End Your Recording by Pressing 1.

BE SURE TO LISTEN TO YOUR ENTIRE MESSAGE

If there is no change in your treatment plan you will receive a message stating the following:

We're sorry, no match was found. Either a message has not been left for you at this time, or you may have entered your patient identification number incorrectly.

Please make sure when entering your patient ID number that you put the full number (the 7642 + your 5 digit number).

Step 5

After Listening to Your Message, Press 1 to Repeat, 2 to Delete or 3 to Save. You Can Now Hang Up Your Phone!

SATELLITE VS. MONITORING CLINICS

Reproductive Medicine & Infertility Associates does work with certain clinics within Minnesota, as well as outside the state of Minnesota. The purpose with working with different geographical clinics is to provide the patient with the opportunity to have some of their services done locally, prior to and after the IVF procedure is performed. This helps minimize the amount of visits needed to our clinic in Woodbury or Edina.

We define the clinics that we work with into three categories, depending on their involvement with RMIA. The categories are as follows:

Satellite Clinic – A clinic which monitors the patient and contacts the patient with instructions. Results are faxed to RMIA in a timely fashion and an RMIA physician reviews the results and forwards the plan to the local clinic to communicate onto our mutual patient.

Monitoring Clinic – A clinic which monitors the patient and RMIA contacts the patient with further instructions. Results are faxed to RMIA and reviewed by the RMIA physician. RMIA medical staff communicates the plan via Medvoice to the patient.

Referring Clinic – A clinic that refers their infertility patients to RMIA for consultation and evaluation.

RMIA has an approved list of satellite and monitoring clinics. RMIA and these clinics have spent time developing guidelines and relationships to make sure that we are providing the very best care possible for our patients.

PATIENT RIGHTS & RESPONSIBILITIES

The patient has the right...

- To anticipate and receive efficient, quality health care conducted in a respectful and compassionate manner
- To receive all medically necessary services (Please be aware that each insurance plan utilizes its own definition of “medically necessary”)
- To be fully informed and active in all aspects of their treatment plan
- To expect the complete confidentiality of their medical records
- To receive a prompt and fair review of any complaints or concerns they may have regarding clinic services

The patient has the responsibility...

- To fully understand their health insurance benefits, with regard to covered and non-covered services
- To treat RMIA staff with courtesy, respect, and patience throughout the duration of their treatment plan
- To arrive for scheduled appointments on time, or provide the required advanced notification for cancellation (See RMIA “Cancellation Policy”)
- To prepare for those appointments requiring the signing of consent forms by thoroughly reading in advance those forms to be signed
- To allow RMIA to propose or provide the appropriate treatment, even if it differs from the treatment, which they may have received at another clinic
- To comply with RMIA’s Infectious Disease Screening policies.
- To provide a complete and current health history for the purposes of accurate diagnosis and clinical treatment
- To notify RMIA in advance of any reasons why they cannot or will not follow the recommended treatment plan
- To make arrangements for childcare prior to any clinic visit (See RMIA’s “No Children in the Clinic” policy).

- To present proof of insurance coverage at each appointment and alert the office staff to any subsequent changes in their status (i.e. marital status, address change, work phone number, insurance plan, etc.)
- To pay co-payments, deductibles, co-insurance, or charges for non-covered services upon notice

The staff of RMIA has the responsibility...

- To provide quality patient health care in a safe and compassionate environment, catering to your physical and emotional well-being
- To include you in the formation and subsequent development of your personalized treatment plan
- To answer questions regarding any potential risks or benefits of treatment
- To return your telephone calls in a timely and amicable manner

RMIA CANCELLATION POLICY

Cancellation of Appointments with Physicians:

- ❖ If you need to cancel your appointment, notify RMIA as soon possible.
- ❖ Failure to confirm your appointment will result in automatic cancellation. No penalty fee will be imposed, but you will need to reschedule your visit.
- ❖ If unable to keep your confirmed appointment, you must notify us **no later** than 3 business days before your scheduled visit (weekends do not count as business days). Failure to do so will incur a **\$250** charge to your account which must be paid **before** you can be rescheduled.
- ❖ If you anticipate that you will be away during this confirmation period, please notify the scheduler ahead of time to avoid cancellation.



PATIENT'S FACT SHEET

Smoking and Infertility

The health risks of tobacco smoking are well known with regard to diseases of the heart, lungs, and blood vessels. Substantial harmful effects of cigarette smoke on fertility have become apparent, but are not generally appreciated. Cigarette smoking has a negative impact on the ability to become pregnant and carry a pregnancy to term.

Impact of cigarette smoking on reproduction in women:

Virtually all scientific studies support the conclusion that smoking has an adverse impact on fertility. The prevalence of infertility is higher, and the time it takes to conceive is longer, in smokers compared to nonsmokers. Active smoking by either partner has adverse effects, and the impact of passive cigarette smoke exposure is only slightly smaller than for active smoking. Research indicates that cigarette smoking is harmful to a woman's ovaries, and the degree of harm is dependent upon the amount and the period of time a woman smokes. Smoking appears to accelerate the loss of eggs and reproductive function and may advance the time of menopause by several years. Components in cigarette smoke have been shown to interfere with the ability of cells in the ovary to make estrogen and to cause a woman's eggs (oocytes) to be more prone to genetic abnormalities. Smoking is strongly associated with an increased risk of spontaneous miscarriage and possibly ectopic pregnancy as well. Pregnant smokers are more likely to have low birth weight babies and premature birth. The incidence of sudden infant death syndrome (SIDS) also increases in households where someone smokes.

Impact of cigarette smoking on assisted reproductive therapy outcomes: Nearly twice as many in vitro fertilization (IVF) attempts are required to conceive in smokers than in nonsmokers. Studies of IVF have reported that female smokers require higher doses of gonadotropins to stimulate their ovaries, have lower peak estradiol levels, fewer oocytes obtained, more canceled cycles, lower implantation rates, and undergo more cycles

with failed fertilization than nonsmokers. Miscarriage rates are also increased. The adverse effect of cigarette smoking is more noticeable in older women. Overall, the reduction in natural fertility associated with smoking may not be overcome by assisted reproductive technologies.

Impact of cigarette smoking on reproduction in men:

Men who smoke cigarettes have a lower sperm count and motility and increased abnormalities in sperm shape and function. The effect of smoking on male fertility, however, is more difficult to discern because it is difficult to create studies to address that question. Although the effects of cigarette smoking on male fertility remain inconclusive, the harmful effect of passive smoke on the fertility of female partners and the evidence that smoking adversely affects sperm quality suggest that smoking in men should be regarded as an infertility risk factor.

Smoking cessation as a treatment issue in couples undergoing fertility therapy: One important investigation showed that cessation of smoking for at least two months before attempting IVF significantly improved chances for conception. Although long-term cigarette smoking can have an irreversible effect on ovarian function, the harmful effect on treatment outcome may, in part, be reversed if smoking is discontinued prior to entering into fertility therapy.

Summary: The best available scientific data indicate that cigarette smoking strongly contributes to infertility. Smoking should be discouraged for both male and female partners in couples with a history of infertility or recurrent miscarriage. Smoking cessation may improve natural fertility and success rates with infertility treatment.

EMERGENCY CHILD CARE

RMIA is sensitive to the needs of all our patients, both those who are successful and those who are not successful. For those patients coming to the clinic, we would like to provide assistance with an option for child care.



KinderCare Learning Center, a nationally accredited program, provides child care in emergency situations. In this handbook we have included an example of their release authorization form, but please contact them directly to make arrangements and to obtain a copy of the form. You may contact Jena Lyden at 651-714-1078 or by e-mail at jlyden@klcorp.com. KinderCare Learning Center is located near our Woodbury clinic.

6435 Lake Road Terrace
Woodbury, MN 55125

RMIA has also partnered with ClubKid, a childcare center that operates two childcare centers in Edina and Minnetonka. ClubKid is an hourly childcare center that is conveniently located about a mile from our Edina clinic. RMIA offers one free hour to those patients that need to utilize ClubKid while they attend their appointments at RMIA. The free hour is for one child only and you need to obtain a voucher from ClubKid (example below) to be signed by RMIA staff at the time of your appointment. Return the voucher to ClubKid staff and they will make the adjustment in cost at that time.

Southdale Square
6547 York Ave.
Edina, MN 612-238-0599

Present this voucher for 1 free hour of childcare!
(Valid for 1 child only)

 REPRODUCTIVE MEDICINE & INFERTILITY ASSOCIATES	 An Hourly Childcare Adventure	
EDINA 3625 W 65 th Street Suite 200	MINNETONKA Ridge Square North (952) 545-1979	EDINA Southdale Square (952) 831-1055
_____	_____	_____
RMIA Authorizing Signature	Date	

© 2011 RM&IA

We hope that these two childcare centers will help provide alternatives for our patients who find themselves in need of childcare services.

EMERGENCY CONTACT AND CHILD RELEASE AUTHORIZATION



Information may be added at any time. If information needs to be changed/updated, completion of a new form is required.

CHILD'S NAME		CHILD'S SSN (OPTIONAL)	DATE OF BIRTH
ALLERGIES / SPECIAL NEEDS			
ADDRESS			
PARENT/GUARDIAN 1		HOME PHONE	WORK/CELL NUMBER
EMPLOYER	EMAIL		FAX OR ADDITIONAL NUMBERS
PARENT/GUARDIAN 2		HOME PHONE	WORK/CELL NUMBER
EMPLOYER	EMAIL		FAX OR ADDITIONAL NUMBERS

PARENT IDENTIFICATION INFORMATION (2 items required)

I.D. # and Type – OR – Question _____ Answer _____

I.D. # and Type – OR – Question _____ Answer _____

Note: I.D. Number may be a Social Security Number, Driver's License Number or other unique identification number. I.D. Number may be substituted with personal questions for which only the parent has the answer. This information will be used to verify parent identity if an emergency pick up authorization is called into the Center.

List a minimum of three (3) additional authorized pick up people (including second parent/guardian):

1. _____ Home Phone _____ Work Phone _____
 Address _____
 Relationship to child _____ ID Number and Type (optional) _____
2. _____ Home Phone _____ Work Phone _____
 Address _____
 Relationship to child _____ ID Number and Type (optional) _____
3. _____ Home Phone _____ Work Phone _____
 Address _____
 Relationship to child _____ ID Number and Type (optional) _____
4. _____ Home Phone _____ Work Phone _____
 Address _____
 Relationship to child _____ ID Number and Type (optional) _____

For the safety of your child, we will request all authorized pick up people with whom staff are not familiar to provide photo I.D. at time of pick up.

MEDICAL RELEASE

Doctor's Name _____ Phone Number _____

I give permission to KINDERCARE LEARNING CENTERS to make whatever emergency (ie: first aid, disaster evacuation) measures are judged necessary for the care and protection of my child while under the supervision of the center.

In cases of a medical emergency, I understand that my child will be transported to _____ by the local emergency unit for treatment if the local emergency resource (police, rescue squad) deems it necessary.

It is understood that in some medical situations the staff will need to contact the local emergency resource before the parent, child's physician and/or other adult acting on the parent's behalf.

Emergency Medical Information

Drug Allergies/Special Medication Needs _____

Chronic Diseases/Other Health Problems _____

Insurance Coverage _____

PARENT'S SIGNATURE _____	DATE _____
--------------------------	------------

Updated/Reviewed: January _____ June _____ September _____ Other _____

HOTEL INFORMATION

Hampton Inn Woodbury



Preferred Rate for Guests of RMIA....\$79.00 + tax Nightly Rate

Features/Amenities

- Free Wireless High-speed Internet Access
- Hilton HHonors Travel Club
- 100% Satisfaction Guarantee
- Extended Stay Rates
- All Rooms Feature Queen- or King-Size Beds
- Suites with Sofa, Refrigerator and Microwave
- Complimentary USA Today
- Complimentary "On The House" Hot Breakfast Bar
- Non-Smoking Rooms
- Heated Indoor Pool and Spa
- 24-Hour Coffee and Tea
- Elevator
- Electronic Locks
- Kids Under 18 Stay Free
- Showtime, CNN & ESPN and Pay Pre View Movies
- Free Local Phone Calls
- FAX/Copy Services
- In Room Coffee Maker & Hair Dryer
- In Room Iron/Board
- Data Port Phones with Voicemail

Nearby Attractions and Businesses

- Mpls/St. Paul Int'l Airport – 15 mi.
- Mall of America – 15 mi.
- Tamarack Mall – 2 mi.
- Factory Outlet Center – 2 mi.
- 3M Offices – 3 mi.
- Ordway Music Theater – 10 mi.
- Saint Paul River Centre – 10 mi.
- Xcel Energy Center – 10 mi.
- Downtown St. Paul – 10 mi.
- Target Center – 13 mi.
- University of Minnesota – 15 mi.
- Metrodome – 16 mi.
- Valleyfair & Renaissance Fair – 30 mi.

1450 Weir Drive • Woodbury, MN 55125
Phone: 651.578.2822 Fax: 651.579.8692

FOR RESERVATIONS CALL 1.800.426.7866

HELPFUL WEBSITES

RMIA recommends the following links for further education and support:

www.acog.org – The American Congress of Obstetricians and Gynecologists

www.asrm.org – American Society for Reproductive Medicine

www.cdc.gov – Centers for Disease Control and Prevention

www.cryolab.com – Cryogenic Laboratories, offers superior donor sperm services

www.fertilitylifelines.com – Fertility Life Lines

www.fertilitynetwork.com – The Fertility Network

www.freedommedteach.com – Freedom Injection Teaching

www.hamptoninn.hilton.com – Hampton Inn

www.microsort.net – Genetics and IVF Institute

www.reproductivegenetics.com – Reproductive Genetics Institute (RGI), provides Preimplantation Genetic Diagnosis (PGD), the genetic analysis of embryos

www.reprot.com – ReproTech, specializes in the cryostorage of human sperm, eggs, and embryos

www.resolve.org – The National Infertility Association